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**STATE OF MARYLAND  
MARYLAND PORT ADMINISTRATION**

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**INVITATION FOR BIDS  
CONTRACT NO. 511006  
BERTH 12 HEAVY LIFT AREA  
PROJECT CLASSIFICATION:D  
(\$1,000,000 TO \$2,500,000)  
April 2012**

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**BID DUE DATE:** May 24, 2012

**BID DUE TIME:** 11:00 a.m. Eastern Standard Time

The Maryland Port Administration (“Administration”) is soliciting competitive bids from qualified contractors to furnish all labor, equipment, and materials necessary for: Demolition and removal of existing concrete wharf deck, railroad tracks, deck hardware and appurtenances, driving new piles, dynamic pile testing, cathodic protection system, and construction of new concrete wharf deck. Also included are maintenance of traffic, substructure repairs to include core drilling, pile jacketing, petrographic analysis, underwater inspection, and support of existing utilities, along with new railroad construction and replacement of deck fittings and hardware, and all related work at 2700 Broening Highway, Baltimore, Maryland, 21222. The contract awarded shall allow for one hundred twenty (120) work days for the completion of the work. Liquidated damages of eight hundred ninety-three dollars (\$893.00) will be assessed for each day the work under the contract remains incomplete

All bids shall be placed in a sealed envelope, and marked and addressed as follows:

ATTN: Director of Engineering  
Maryland Port Administration  
The World Trade Center Baltimore  
401 E. Pratt Street, Suite 1653  
Baltimore, Maryland 21202

Bid Proposal For: Berth 12 Heavy Lift Area  
Dundalk Marine Terminal  
Contract No.: 511006

**BID PROCEDURES:**

The Administration will receive sealed bids until the Bid Due Date and Time set forth above. On the day of the bid, the bid proposal box will be located in the Engineering Department, 16<sup>th</sup> Floor of the World Trade Center, reception area. A Time/Date Stamp Clock will be located on the Bid Box. You must stamp the bid envelope prior to placing the bid inside the bid box. Bidders are solely responsible for the timely receipt of their bids.

Contract No. 511006

**Late bids will not be accepted.** All bids received up to the bid date and time will be publicly opened and read aloud at the address above. All individuals who plan to attend the bid opening or submit bids for the contract **MUST** provide the information listed below **at least 24 hours prior to the bid**, either in writing, fax, or email (preferred).

**Required Information for World Trade Center Access:**

1. Company name
2. First and last name of person.
3. Driver's license number and State issued in OR
4. Valid Photo Identification (describe).

**Copy to: Maryland Port Administration  
Engineering Dept. – 16<sup>th</sup> Floor  
The World Trade Center Baltimore  
401 E. Pratt Street, Suite 1653  
Baltimore, Maryland 21202  
Attn: Sandi Clifford**

**Fax to: Sandi Clifford at 410-347-0783  
Email to: [sc Clifford@marylandports.com](mailto:sc Clifford@marylandports.com)  
w/ copy to Cindy Morris - [cmorris@marylandports.com](mailto:cmorris@marylandports.com),  
Lisa Cavasina - [lcavisina@marylandports.com](mailto:lcavisina@marylandports.com) and  
Cheryl Pearman – [cpearman@marylandports.com](mailto:cpearman@marylandports.com)**

**All contractors must confirm their information on the access list with the guard at the security station in the lobby of the World Trade Center.**

All bid documents are available only on eMaryland Marketplace.

**PRE-BID CONFERENCE PROCEDURES:**

A pre-bid conference will be held at **10:00 am** on **Tuesday, May 8, 2012** in the Engineering Conference Room, Engineering Dept. – 16<sup>th</sup> Floor, The World Trade Center Baltimore, 401 E. Pratt Street, Baltimore, Maryland 21202. The purpose of the pre-bid conference is to explain the procurement requirements of this solicitation. . **All individuals who plan to attend the pre-bid conference MUST provide the information listed below at least 24 hours prior to the date and time of the pre-bid**, either in writing, fax, or email (preferred).

**Required Information for World Trade Center Access:**

1. Company name
2. First and last name of person.
3. Driver's license number and State issued in OR
4. Valid Photo Identification (describe).

**Copy to: Maryland Port Administration  
Engineering Dept. – 16<sup>th</sup> Floor  
The World Trade Center Baltimore  
401 E. Pratt Street, Suite 1653  
Baltimore, Maryland 21202  
Attn: Sandi Clifford**

**Fax to: Sandi Clifford at 410-347-0783**  
**Email to: sclifford@marylandports.com**  
**w/ copy to Cindy Morris - [cmorris@marylandports.com](mailto:cmorris@marylandports.com),**  
**Lisa Cavasina - [lcavisina@marylandports.com](mailto:lcavisina@marylandports.com) and**  
**Cheryl Pearman – [cpearman@marylandports.com](mailto:cpearman@marylandports.com)**

This solicitation is issued, and shall be evaluated, in accordance with Title 21 of the Code of Maryland Regulations. **All bidders are instructed to review section 2 of the General Provisions included in the Invitation to Bid for important information concerning bidding requirements and conditions.**

Award of this contract will be made on the basis of the most favorable bid price.

When the bid is in excess of \$100,000, each bid must be accompanied by a Bid Bond in an amount not less than five percent (5%) of the bid price made payable to the State of Maryland. For all contracts in excess of \$100,000, the successful bidder must also furnish a Performance and Payment Bond in the amount of the contract price.

**Electronic Transfer: By submitting a response to this solicitation, the Consultant agrees to accept payments by electronic funds transfer unless the State Comptroller's Office grants an exemption. The selected Consultant shall register with the EFT Registration, General Accounting Division form using the COT/GAD X-10 Vendor Electronic Funds (EFT) Registration Form, available at <http://compnet.comp.state.md.us/gad/pdf/GADX-10.pdf> . Any request for exemption must be submitted to the State Comptroller's Office for approval at the address specified on the COT/GAD X-10 form and must include the business identification information as stated on the form and include the reasons for the exemption.**

The Maryland Port Administration (MPA) has established a minimum Contract Goal of fourteen percent (**14%**) Minority Business Enterprise (MBE) participation for this Contract. The MPA has further established that, within the Contract Goal, there shall be a sub-goal of a minimum of seven percent (**7%**) participation by firms classified as African American-owned firms and a sub-goal of a minimum of four percent (**4%**) participation by firms classified by Asian American-owned firms. It is the goal of the Maryland Department of Transportation that MBE's participate in all contracts, and the Contractor is encouraged to utilize MBE subcontractors where there is the opportunity to do so.

Effective on October 1, 2009, Minority Business Enterprise (MBE) firms may elect to be dually certified as woman-owned businesses and as members of an ethnic or racial category. For purposes of achieving any gender or ethnic/racial MBE participation subgoals in a particular contract, an MBE firm that has dual certification may participate in the contract either as a woman-owned business or as a business owned by a member of a racial or ethnic minority group, **but not both.**

**WARNING – PLEASE READ:**

- ◆ A firm must be listed in the MDOT MBE/DBE Directory with the gender category in order to be used to meet the gender subgoal.
- ◆ A firm must be listed in the MDOT MBE/DBE Directory with an ethnic/racial category in order to be used to meet the ethnic/racial subgoal.
- ◆ A firm must be listed in the MDOT MBE/DBE Directory with both the gender and ethnic/racial categories in order for a contractor to have the option of selecting which of those categories it will use for the firm on a State contract.
- ◆ Contractors should designate whether the MBE firm will be used as a woman-owned business or as a business owned by a member of a racial/ethnic group before calculating the percentage of MBE participation goals and subgoals they intend to meet.

Maryland's MBE/DBE Directory will reflect the dual certification status beginning October 1, 2009. You can access the MBE/DBE Directory at <http://mbe.mdot.state.md.us>. Firms with dual certification will now be listed as follows:

Example:

ABC Corporation, Inc.  
123 Corporate Circle  
Hanover, MD 21076  
**Female/African American**  
00-000

Minority and Disadvantaged Business Enterprises are encouraged to respond to this solicitation. Maryland firms are also encouraged to respond to this solicitation.

By submitting a response to this solicitation, the bidder shall be deemed to represent that it is not in arrears in the payment of any obligation due and owing the State of Maryland, including the payment of taxes and employee benefits, and that it shall not become so in arrears during the term of this Contract, if selected for Contract Award.

**Public Information Act Notice:** Bidders should give specific attention to the identification of those portions of their proposals which they deem to be confidential, proprietary information or trade secrets, and provide any justification of why such materials, upon request, should not be disclosed by the State under the State Government Article, Title 10, Subtitle 6, Annotated Code of Maryland.